

# Solana Center for Environmental Innovation

## Environmental Solutions Project Lead

Join our award-winning organization to help lead change for grassroots environmental action. Our dedicated team, through outreach and education initiatives, serves as a critical community resource for San Diego County on issues and practices involving soil, water, and zero waste. Solana Center is a non-profit organization and has worked with people of all ages to support local sustainability since 1983.

### Duties and Responsibilities:

#### Primary

- Lead zero waste and food waste education and outreach campaigns in the community. Work independently in project management of tasks including organizing and directing of resources and ensuring timely completion of tasks.
- Engage with businesses, event organizers, and school districts to find solutions for reducing and diverting waste from their waste streams
- Support clients with waste diversion event planning and day-of procedural management
- Develop creative approaches in changing behavior related to waste prevention and diversion for business and residential sectors and improving community stewardship
- Create and deliver webinars on sustainability topics related to zero waste and food waste
- Conduct waste audits at events and organizations by collecting data on waste generated, tabulating results, and creating clear reports
- Lead waste elimination and resource conservation programs, such as
  - rain barrel sales and distribution program
  - pilot project to eliminate Styrofoam™ food containers at selected restaurants
- Research relevant environmental state regulations to support clients
- Speak comfortably and confidently to clients in a variety of settings with ability to lead meetings

#### Support

- Solicit businesses and jurisdictions for our consulting services
- Contribute as needed to the quarterly newsletter, outreach material creation and other aspects of our business
- Staff environmental education booths at public fairs and events

#### Required Qualifications

- Work experience or academic qualifications in Sustainability or Environmental Science
- Excellent communications skills – written and oral
- Organized, with the ability to pay attention to detail. Team player.
- Good customer service understanding and demeanor
- Willing to “get hands dirty,” sorting and categorizing waste
- Strong analytical and computer skills. Adept at using Microsoft Office products
- Native spanish speaker
- Possess current driver's license and automobile insurance
- Graphic design is a plus

This position is for hourly employment starting at \$18/hour, depending on experience and skills. The position is full-time with medical benefits. Telecommuting and flexible work hours are part of our culture. Solana Center for Environmental Innovation is an Equal Opportunity employer. **Please send a cover letter/email and resume to [hr@solanacenter.org](mailto:hr@solanacenter.org)**

