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Green Convene Serviceware Loan Program

Green Convene is a program that follows Solana Center's mission to promote Zero Waste in our community. Through the Green Convene program, community members can borrow reusable serviceware to use instead of disposables. Reusables are key to minimizing waste generated by an event, but this goal is often unattainable due to the burden of buying and storing your own party set of reusables. Green Convene is offered to community members under the following conditions.

1. Loan recipients will pay a sliding scale fee for borrowing products between \$25 and \$100. Recipients are expected to pay what they are able based on how many products they are borrowing. See suggested amounts below.
2. Loan recipients will submit payment within 3 business days after the application is approved in order to secure their requested items.
3. Loan recipients may borrow the items for a maximum of two weeks.
4. Loan recipients are required to thoroughly wash all serviceware provided before returning, including the storage containers if they get dirty. Items returned not properly cleaned will incur cleaning fees (see below).
5. Serviceware must be returned in the same condition it was loaned. Please alert us to any losses, breaks, or damages. Items that are damaged beyond further use (more than small chips and scratches) or lost will be charged a nominal fee for the replacement (see below). Loan recipients are responsible for borrowed items from the moment they are handed over to the moment they are returned.
6. Unless otherwise agreed upon, serviceware will be returned on the date submitted in the application or a late fee will be charged upon return of \$20 per box with an additional \$1 per day, up to 30 days past the due date, at which point a flat \$75 fee will be incurred for materials replacement. Return dates may be able to be rescheduled but because serviceware is limited, Solana Center reserves the right to deny return date extensions.
7. In addition to the sliding scale fee, loan recipients will pay a \$20 deposit with payment. Damage, loss, and late fees will be deducted from this deposit up to \$20. Loan recipients will receive an invoice for any fees incurred above this amount. If no fees are incurred the \$20 will be returned within 5 business days of product return.
8. Loan recipients will sign an agreement and liability waiver that will be sent to them after application is approved.

All products are briefly inspected before storage. During storage all products are kept in sealed containers. Loan recipients are encouraged to do a second check of products

before taking them from Solana Center. Loan recipients are also recommended to wipe down or rinse products before use as they see fit.

Please note this program is run on tight margins and we cannot provide the level of service as official party rental businesses. This program is meant to be an alternative to disposable party supplies, not to substitute for a professional rental company.

The program currently offers the following products in multiples of 25:

- Up to 100 Dinner Plates (10")
- Up to 100 appetizer/dessert plates (6")
- Up to 50 bowls
- Up to 100 drinking jars
- Up to 50 mugs
- Up to 50 wine glasses
- Up to 100 spoons and knives
- Up to 200 forks

We may also have a number of accessories available, feel free to inquire:

- Collapsible wagon
- Bus bins (also need to be returned clean)

Suggested Loan Payment:

- \$25 for any 50 items or less
- \$50 for any 75-100 items
- \$75 for any 125-200 items
- \$100 for any amount above 200 items

Damage and Loss fees:

- Large Plates, Small Plates, Bowls, Mugs, Wine Glasses - \$3 per item
- Drinking Jars and Utensils - \$1 per item

Cleaning Fees:

If more than one item returned is found to have food residue the entirety of the loaned items will be cleaned and the borrower will be charged a cleaning fee of \$30 per box or \$15 per box of utensils.

Please complete the application, requesting the products you wish to borrow and we will be in touch with you soon about availability on the dates you requested. Once you receive confirmation that your requested items are available, those items will be held for 3 business days until you submit an official reservation and complete payment. This form will be sent to you upon availability confirmation.

Thank you for going Zero Waste!