

# Bilingual Environmental Educator

Posted: December 13, 2023

## Background

Are you an enthusiastic and passionate educator who is driven to take climate action and rally others around you to do the same? Help lead change in the San Diego region and beyond through education, outreach, and community resources focused on soil, water, and waste.

This is a great role for an ambitious action-oriented person who is a champion of compost, soil health and farming. This role will lead grant work related to the Healthy Soils Program, push our community compost outreach forward, and seek out more bilingual outreach/education opportunities.

This role is part of a small, dynamic, and growing organization. The role will evolve based on the experience, skills, and interests of the employee with room to grow into leadership.

## About Solana Center for Environmental Innovation

Solana Center for Environmental Innovation is a San Diego-area 501(c)(3) nonprofit organization that empowers innovative solutions to climate change through education, community engagement, and research. Our vision is a world with landfills and oceans free of discarded resources. Our dedicated team helps homes, schools, businesses, and governments achieve their climate action goals. We are proud to serve the region with real, measurable impacts to mitigate climate change.

## Duties & Responsibilities

### Primary

- Deliver engaging, informative presentations to a wide range of audiences throughout San Diego County region and virtually via Zoom
- Plan and staff community outreach events and booths as well as school presentation opportunities
- Prepare, pack, and maintain event and presentation materials
- Represent Solana Center professionally and maintain a positive working relationship with clients

- Research and develop new curriculum and creative presentation approaches based on contract and programming needs
- Use CRM database to track and report registration numbers for events
- Work cross-functionally to determine needs for volunteer support and define activities at workshops, school presentations, and community events on and off-site

## Support

- Contribute to monthly contract reporting
- Occasionally staff and support the Climate Solutions Resource Center (2-3 monthly shifts on Thursdays and Saturdays) and ongoing contribution to successful functioning of community programs
- Collaborate on grant writing as needed
- Answer environmental inquiries via Environmental Hotline
- Other duties as assigned/organizational needs presented

## Qualifications

### Required Qualifications

- Fluent native Spanish speaker - written, spoken, comfortable presenting and translating
- Ability to occasionally work weekends, evenings, and have flexible start and end work times with ample notice
- Excellent writing, communication, presentation, and interpersonal skills
- Experience teaching adults and/or children
- Strong project management skills with proven ability to meet deadlines while balancing a multi-faceted workload
- Technologically savvy and proficient with Google Apps, including Gmail, Google Calendar, and Google Drive; Microsoft programs, including Word, Powerpoint, and Excel and Program management tools such as Asana
- Selfstarter with excellent organization, time management, and delegation skills
- Passion and commitment to working in a fast paced and collaborative team environment. This is a social role requiring you to be “on” and in-person often!
- Capable of lifting 30 lbs.
- Driver's license



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## Preferred Qualifications

- Sustainability, environmental or agriculture training such as Master Composter, Master Gardener, Permaculture design certification or 2+ years of equivalent experience
- Event planning and coordination experience
- An eye for details, visual aesthetics, and presentation

## Physical Qualifications

Solana Center is committed to creating an inclusive environment, including providing reasonable accommodations to allow all employees to thrive in their role. The essential functions of this role involve extensive use of computers and cellphones as well as field work requiring standing for extensive periods.

## Details

### Schedule & Location

This position has the opportunity to be full time (30+ hours per week), part time (up to 20+ hours per week) or contract-based for the right candidate. **Please note your preference in your application.** Hours are flexible and remote work is a part of our culture. Employees need to be available to work from our Encinitas, CA headquarters as needed.

### Compensation

This is a non-exempt position, paid hourly starting at \$25/hour, according to the laws of the State of California. If full time it includes health insurance, paid vacation, and sick time. Solana Center for Environmental Innovation is an Equal Opportunity employer.

Benefits include:

- 2 weeks PTO if working 40 hours/week
- 40 hours paid sick leave each year
- 6 days paid holidays
- Medical, dental, and vision coverage



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*If you're excited about this position but feel you don't meet 100% of the required or preferred qualifications, we encourage you to apply — we are looking for exceptional candidates who are passionate about our mission, dedicated to outstanding work and committed to furthering the impact of the organization.*

**Please send a cover letter/email, resume, and portfolio of relevant work (e.g., design, writing samples, or examples of previous work) to [hr@solanacenter.org](mailto:hr@solanacenter.org) with the subject line "Bilingual Environmental Educator Lead." Additionally, include any samples that demonstrate your strengths in the skills listed above.**

**Deadline to apply is 5 PM Pacific time on January 19, 2024.**

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**Solana Center**

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